

SEP 11 2017

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom

TODAY'S DATE: August 31, 2017

DEPARTMENT: Purchasing

DEPARTMENT HEAD: Ralph McBroom

REQUESTED AGENDA DATE: September 11, 2017

SPECIFIC AGENDA WORDING: Consider approval to declare miscellaneous items as surplus pursuant to LGC 263.152 (a)(1) and place on Rene Bates Auction.

PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.

SUPPORT MATERIAL: (See attached)

TIME: 5 min

ACTION ITEM: X

WORKSHOP

CONSENT:

EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:

AUDITOR:

PERSONNEL:

BUDGET COORDINATOR:

IT DEPARTMENT:

PURCHASING DEPARTMENT:

PUBLIC WORKS:

OTHER:

*******This Section to be completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

Consider to Declare Surplus
L.G.C. 263.152 (a)(1)

Commissioners Court

SEP 11 2017

Asset #	Description	Serial #	Dept.
	4 Drawer file cabinet		Elections
	Brother fax machine	u60283e0j61248	Elections
13512	Lektreiver series 80 file system	11531	PW
3450	Lateral file cabinet		PW
	Blue 2 door cabinet		PW
	Letter 2 drawer wood cabinet		PW
	Misc. office supplies		PW
4287	Shredder		PW
	Shredder		PW
2893	Ice machine	08041280011633	Pct 2
	Wooden shelf		PW
	Desk topper		PW
	3 Ring binders		PW
	Misc. small office supplies		PW
	2 Wheeled step markers		PW
	Keyboard drawers		PW
	Glass desk tops		PW
	Cobra 29LTD CB radio	210233793	Pct 3
	Radio Shack TRC-447 CB radio	84005234	Pct 3
	Radio Shack TRC-447 CB radio	84004968	Pct 3
	17 Chairs		DC
16682	AS930 Envelope Printer	61304162982	Print Shop